

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

(Including Diking Improvement District #4)

December 23, 2013

11:00 a.m. Roundtable with Elected Officials and Dept. Heads

6:00 p.m. Regular Meeting

Location (Unless otherwise noted): Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6th Street, Coupeville, WA

[\[CLICK HERE for Internet link to Island County Coupeville Campus Map & Contact Guide\]](#)

MEETING AGENDA – DECEMBER 23, 2013

11:00 a.m. Roundtable with Elected Officials and Appointed Department Heads **CANCELLED **

6:00 p.m. Convene Regular Meeting -- Pledge of Allegiance



Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called "Public Input or Comments." A "Public Hearing" or "Public Meeting" will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chair. This separate "Chair's Agenda" will be addressed as the schedule permits.

6:00 p.m. Public Input or Comments

This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 2 minutes.







Consent Agenda

[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]

- 1) Approve pre-audited vouchers, warrants, electronic funds transfers and payroll  
- 2) Approve Minutes from previous meeting(s)






















2% Hotel-Motel Tourism Sales Taxes

Contracts for 2% Hotel Lodging Tax Tourism Promotion – 2014 Program Year


- 3) Camano Island Chamber of Commerce for Visitor Information Center Tourism Marketing & Fulfillment Program. Amount: \$23,000 (RM-BOCC-2013-359)  
- 4) City of Oak Harbor for Whidbey Island Marathon/Half Marathon. Amount: 3,400 (RM-BOCC-2013-410)  
- 5) Clinton Chamber of Commerce for Clinton Chamber Visitors Information Center (VIC). Amount: \$9,000 (RM-BOCC-2013-378)  

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- 6) Coupeville Arts Center, dba Pacific Northwest Art School for brochure production and mailing to reach off-Island. Amount: \$3,800 (RM-BOCC-2013-360) 
- 7) Coupeville Chamber of Commerce for Visitor Information Center Facility. Amount: \$23,000 (RM-BOCC-2013-352) 
- 8) Coupeville Historic Waterfront Association for Tourism Promotion of MusselFest 2014. Amount: \$2,000 (RM-BOCC-2013-379) 
- 9) Design Stanwood for Stanwood Winter Festivals. Amount: \$1,500 (RM-BOCC-2013-408) 
- 10) Greater Freeland Chamber of Commerce for Freeland Visitor Information center & Visitor Kiosk. Amount: \$23,000 (RM-BOCC-2013-374) 
- 11) Greater Oak Harbor Chamber of Commerce for North Whidbey Tourism Marketing & VIC Operations. Amount: \$23,000 (RM-BOCC-2013-375) 
- 12) Greenbank Farm Management Group for Expand Our Weddings. Amount: \$1,800 (RM-BOCC-2013-370) 
- 13) Island Arts Council, dba Whidbey Island Arts Council. Amount: \$2,500 (RM-BOCC-2013-353) 
- 14) Island County Economic Development Council for Weddings on Whidbey and Events Tour. Amount: \$1,300 (RM-BOCC-2013-354) 
- 15) Island County Historical Society Museum for Tourist Services, Heritage Tourism Facility. Amount: \$7,250 (RM-BOCC-2013-361) 
- 16) Island County Public Works for Island County Bicycle Touring Maps. Amount: \$2,700 (RM-BOCC-2013-362) 
- 17) Island County Public Works for Island County Parks Port-a-Potty Rentals. Amount: \$4,000 (RM-BOCC-2013-364) 
- 18) Island County Public Works for Four Springs Reserve. Amount: \$5,000 (RM-BOCC-2013-363) 
- 19) Langley Chamber of Commerce for Tourism Promotions, Marketing Fulfillment Program, Visitor Information Center, Accommodation Referral Service & Visitor Kiosk at Highway 525 & Langley Road. Amount: \$23,000 (RM-BOCC-2013-380) 
- 20) Meerkerk Rhododendron Gardens for Four Seasons at Meerkerk. Amount: \$2,500 (RM-BOCC-2013-372) 
- 21) Northwest Agriculture Business Center (NABC) for Whidbey Island Farm Map 2014. Amount: \$1,600 (RM-BOCC-2013-355) 
- 22) Oak Harbor Music Festival for Oak Harbor Music Festival. Amount: 5,000 (RM-BOCC-2013-373) 
- 23) PBY Memorial Foundation for Off Island Distribution of Marketing Materials. Amount: \$3,400 (RM-BOCC-2013-381) 
- 24) Penn Cove Water Festival for 2014 Penn Cove Water Festival. Amount: \$2,250 (RM-BOCC-2013-382) 
- 25) Trust Board of Ebey's Landing National Historical Reserve for Design and Printing of Visitor Map; Jacob Ebey Visitor Center/Ebey's Forever Conference. Amount: \$10,000 (RM-BOCC-2013-409) 
- 26) Whidbey Island Conservation District for Whidbey Island Farm Tour 2014. Amount: \$2,000 (RM-BOCC-2013-356) 

Commissioners





- 27) Award of Rural County Economic Development Sales Tax Funds for 2013 to the Port of Coupeville - \$70,000 

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General Services Administration

- 28) Contract for Provision of Legal Public Defense Services with Island Defense PLLC. Island Defense PLLC will be the primary provider of public defense services, representing indigent clients in Island County Superior, District, Juvenile, Family, and Therapeutic Courts. Amount: \$560,544 per year (RM-GSA-2013-490)  





Human Resources

- 29) Employment Contract with Jacquelyn Henderson, Island County Human Services Director  
30) Employment Contract with Melanie Bacon, Island County Human Resources Director  





Human Services

- 31) Contract with Sea Mar Community Health to provide chemical dependency treatment services to eligible persons in Island County. Contract No. HS-54-13; Amount \$72,208 (RM-HS-2013-412)  
32) Contract Amendment 1 with Opportunity Council to add bridge funding for homeless housing for the Consolidated Homeless Grant. Contract No. HS-03-12(1); Amount: \$12,264 (RM-HS-2013-369)  
33) Contract Amendment 2 with Opportunity Council to add bridge funding for homeless housing for the Housing and Essential Needs grant. Contract No. HS-46-11(2); Amount: \$3,195 (RM-HS-2013-419)  

Natural Resources





- 34) Contract with WA State Recreation and Conservation Office – Salmon Project Agreement. Agreement funds Lead Entity to facilitate implementation of WRIA 6 Salmon Recovery Plan. Contract No. 13-1364P; Amount: \$116,648.77 (RM-DNR-2013-406)  
35) Contract Amendment 1 with Puget Sound Partnership – Island County Local Integrating Organization on Water Resource Inventory Area (WRIA 6). Amendment continues the support coordination of the Island LIO by increasing budget by \$75,000, extending period of performance through September 30th, 2014, and updating the Statement of Work. Contract No. 2013-49; Amount: \$75,000 (RM-DNR-2013-485)  

Public Health

- 36) Contract with Toddler Learning Center – Interagency Agreement for Early Support for Infants and Toddlers Program. Agreement continues early identification services by community health nurses and subsequent referral to Family Resource Coordinators. Contract No. HD-15-2013; Amount: \$0.00 (RM-HLTH-2013-399)  
37) Contract with Tacoma-Pierce County Health Department—Interlocal Agreement for Foodworker Card Program. Agreement provides online training, testing, and card issuance for food workers. Contract No. 1059-16; Amount: \$0.00 (RM-HLTH-2013-393)  

Public Works

County Roads

- 38) Resolution C-122-13 (R-50-13) Approving Specifications & Authorizing Call for Bids for Crushed Rock Supplies for 2014-2016  
39) Supplemental Agreement No. 1 – INCA Engineers Inc.; dba Tetra Tech INCA; Boon Road Improvement Project; Extend Completion Date to December 31, 2014 (RM-PW-2013-432) (PW-1320-209)  

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- 40) Supplemental Agreement No. 6 – Riechhardt & Ebe Engineering, Inc.; East Camano Drive/Elger Bay Road/Monticello Drive Intersection Improvements; Extend Completion Date to May 1, 2014 (RM-PW-2013- 487) (PW-1320-211)  
- 41) Supplemental Agreement No. 4 – Otak, Inc.; Survey, Design, Right-of-Way, & Engineering; Time Extension to December 31, 2014 (RM-PW-2013- 488) (PW-1320-216)  
- 42) Supplemental Agreement No. 3 – Perteet, Inc.; Terry’s Corner – Phase 4; Time Extension to December 31, 2014 (RM-PW-2013- 480) (PW-1320-217)  
- 43) Agreement – Rosa M. Abeyta, LLC; On-call Consultant Agreement, Real Estate Negotiator; Amount: \$200,000/Expiration Date December 31, 2016 (RM-PW-2013- 459)(PW-1320- 172)  
- 44) Agreement – Appraisal Solutions Northwest, Inc.; On-call Consultant Agreement, Real Estate Appraisal; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013- 463)(PW-1320- 176)  

- 45) Agreement – Cascade Right-of-Way Services, Inc.; On-call Consultant Agreement, Real Estate Negotiator; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013-458)(PW-1320- 171)  
- 46) Agreement – Coastal Geologic Services, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013- 473)(PW-1320-186)  
- 47) Agreement- Davido Consulting Group, Inc.; On-call Consultant Agreement; \$300,000/Expiration December 31, 2016 (RM-PW-2013-477)(PW-1320- 190)  
- 48) Agreement – Frazier Surveying, LLC; On-call Consultant Agreement; Surveying; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013- 457)(PW-1320-170)  
- 49) Agreement – Geo/Test Services, Inc.; On-call Consultant Agreement; \$200,000/Expiration December 31, 2016 (RM-PW-2013- 478)(PW-1320- 191)  
- 50) Agreement- GeoEngineers, Inc.; On-call Consultant Agreement; \$300,000; Expiration December 31, 2016 (RM-PW-2013-462)(PW-1320-175)  
- 51) Agreement – G2MZ, LLC dba the Eastman Company; On-call Consultant Agreement; On-call Appraisal Services; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013- 481)(PW-1320- 195)  
- 52) Agreement – Gray & Osborne, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-461)(PW-1320-174)  
- 53) Agreement – Harmsen & Associates, Inc.; On-call Consultant Agreement; Surveying & Engineering; Amount: \$300,000/Expiration Date December 31, 2016 (RM-PW-2013- 467) (PW-1320-180)  
- 54) Agreement – Herman Traffic Engineering; On-call Consultant Agreement; \$150,000/Expiration December 31, 2016 (RM-PW-2013-456) (PW-1320-169)  
- 55) Agreement – KPG, P.S.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-480) (PW-1320-193)  
- 56) Agreement – Landau Associates, Inc.; On-call Consultant Agreement; Environmental & Geotechnical Engineering Services; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-474) (PW- 1320-187)  
- 57) Agreement- Material Testing & Consulting, Inc.; On-call Consultant Agreement; Material Testing & Engineering; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-479) (PW-1320-192)  
- 58) Agreement – OTAK, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-464) (PW-1320-177)  



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- 59) Agreement – Professional Services Industries, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-465) (PW-1320-178)  
- 60) Agreement - Reichhardt & Ebe Engineering, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-476) (PW-1320-189)  
- 61) Agreement- RH2 Engineering, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013- 468) (PW-1320-181)  
- 62) Agreement – Roland Resources, Inc.; On-call Consultant Agreement; Real Estate Negotiator; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013-466) (PW-1320-179)  
- 63) Agreement – Skillings-Connolly, Inc.; On-call Consultant Agreement; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013-455) (PW-1320-168)  
- 64) Agreement – SWCA, Inc. dba SWCA Environmental Consultants; On-call Consultant Agreement; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013- 471)(PW-1320-184)  
- 65) Agreement- Tetra Tech, Inc.; On-call consultant Contract; Amount: \$300,000/Expiration December 31, 2016 (RM-PW-2013- 475) (PW-1320- 188)  
- 66) Agreement- Universal Field Services, Inc.; On-call Consultant Agreement; Real Estate Negotiators; Amount: \$200,000/Expiration December 31, 2016 (RM-PW-2013- 469) (PW-1320-182)  
- 67) Agreement – Visual Pavement Rating Services, LLC; On-call Consultant Agreement; Pavement Condition Data Collection; Amount: \$150,000/Expiration December 31, 2017 (RM-PW-2013- 470) (PW-1320- 183)  
- 68) Agreement – Wesson & Associates, Inc.; On-call Consultant Agreement; Amount: \$150,000/Expiration December 31, 2016 (RM-PW-2013-472) (PW-1320-185)  
- Parks
- 69) Hazardous Substances Certification – Recreation & Conservation Office (RCO) & Whidbey Camano Land Trust; Requirement of Project Agreement No. 12-1559A  

Regular Agenda

[Items listed under this portion of the Agenda are typically considered separately.]







Commissioners

- 70) Recommendation of Re-Appointment to the Sno-Isle Library Board, Position #2  

Public Hearings


[A Public Hearing will begin no sooner than the time shown.]

Assessor



- 71) 6:15 p.m. Public Hearing: Open Space Taxation Agreement: Applicants Fisher are requesting to have 5 acres put in to the Open Timber classification, Parcel R13220-459-1870, Staff Recommendation Approval  
- 72) 6:15 p.m. Public Hearing: Open Space Taxation Agreement: Applicants Carruth are requesting to have 8.1 acres put in to the Open Timber classification, Parcel R32904-036-3290, Staff Recommendation Approval  
- 73) 6:15 p.m. Public Hearing: Open Space Taxation Agreement: Applicants Pittman & Morrill are requesting to have 13 acres put in to the Open Timber classification, Parcel R13106-452-3460, Staff Recommendation Approval  

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Budget

- 74) 6:15 p.m. Public Hearing: Resolution C-117-13 Amending the 2013 Island County Budget to recognize unforeseen changes in revenues and expenditures that have occurred since adoption of the County's annual budget  [↩](#)

Planning & Community Development

- 75) 6:15 p.m. Public Hearing: PBRs 277/12, Earth Sanctuary, LLC: the applicants own a total of 70.03 acres, 62.03 of which they are proposing to enroll in the PBRs program. A portion of the 62.03 acres is classified as Designated Forest and, upon approval from the legislative authority, will be reclassified under Island County's PBRs pursuant to RCW 84.34.155 and will be exempt from additional tax in accordance with ICC 3.40.180.B and WAC 458-30-325.  [↩](#)
- 76) 6:15 p.m. Public Hearing: Ordinance C-123-13 (PLG-11-13) Amending the Island County Comprehensive Plan and Chapter 17.03 Island County Code (ICC) to Incorporate Changes to the Land Use Map and Development Regulations for the Greenbank Farm Special Review District  [↩](#)

Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]

Debbie Thompson, Clerk of the Board of County Commissioners (360) 679-7385

NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey; (360) 629-4522 Ext. #7919 from Camano Island; or (360) 321-5111 Ext. #7919 from South Whidbey
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